



Australian Government



AUSTRALIA'S
ECONOMIC
ACCELERATOR

Australia's Economic Accelerator

Ignite Project Final Report (12 months)

Version 1.0 April 2026

Project Final Report – AEA Ignite

Consistent with Schedule 4, clause 15 (Reporting) in the *Conditions of Grant* (CoG) imposed upon **AEA Ignite** grants, the Lead Organisation is required to provide a Final Report. Per the CoG, the Department of Education (the department) reserves the right to amend this, and other requirements as needed.

Please note:

- Any delays in submitting this Final Report within the timeframe stipulated in your CoG may result in a delayed payment of funding milestones.
- Final Reports require a Financial Acquittal Report as per Schedule 4, clause 15.7 of the CoG, which your Lead Organisation may require a longer lead time to produce.
- Report submission will be via the mailbox: accelerator@education.gov.au.

Project Information

Application number	
Lead Organisation	
Australian Government identified priority area	
Project Title	
Lead Entrepreneur	
Priority Manager	
Grant Period (Research Activity Start and End Dates)	

Final Project Outcomes - Project Management Plan

1. Complete the following table for all milestones outlined in the Conditions of Grant Schedule 2.

The comments should clearly summarise project progress against agreed milestones per the CoG. Where necessary, comments should include explanations and mitigation strategies undertaken for any delays or obstacles encountered to achieving the agreed milestones. Supporting evidence of completion can be provided as an attachment to this report.

When providing a comment against milestones please include one or more of the following considerations in your comments:

- Noticeable increase to university/project research commercialisation capability
- Joint presentations or joint attendance at industry events
- End-user engagement and increased understanding of sustainable competitive advantage
- Co-location or exchange of personnel leading to improved understanding of respective cultures
- Realised improved impact of project outcomes on end-users
- Increased attraction and interest in developed product including potential new sources of funding

Milestone number	Completed ? Y/N (Provide comments as to the completion and if there were any differences between projected and actual outcomes)	Please provide evidence of completion (describe and/or add to list of attachments)

2. What was the Technology Readiness Level (TRL) at commencement? Did the TRL level for your project advanced during the course of your project, if so what was the TRL at completion? Please provide a description of how the technology was advanced (*max 500 words*)

At commencement: TRL __

At completion: TRL __

Description:

3. Describe your engagement with your project **Collaborating and Partner Organisations** throughout the course of your project.

You must include information on:

- Any changes to relationships with Collaborating or Partner Organisations named on your application.
New networks, industry partners or market research that have been created or identified through the course of the project.

Action	Y/N	Comments
Did you have regular progress meetings (in person or video conferencing)		
Did you have regular informal communications with collaborators (e.g., weekly emails)		
Did you have joint workshops or presentations		
Did you experience exchange of personnel		
Did you have shared access to research infrastructure		
Did new collaborators join the project		
Were new networks developed, built or joined		
Were there students attached to the project who were working with partners		
Other		

4. Provide details of how you managed risks that materialised over the course of the project.

Risk types include **business**, **personnel** and **technical** risks.

Type of risk	Identified risks	Mitigation and Treatment

Attach any evidence to support the above risk management.

5. Provide a short statement of the IP frameworks and practices that were utilised to support the Project. *(max 300 words)*

6. Did the IP frameworks and practices change during the course of the project, and what solutions regarding accessing IP to support industry participation in the project were implemented? (*max 500 words*)

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Achievements and outcomes

7. Provide statements for the following questions 7.1 – 7.5 (*max 300 words each*):

7.1 Please provide a statement describing the objectives and outcomes achieved as a result of the AEA Ignite Grant.

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7.2 Please outline achievements such as patents, trademarks or Plant Breeders Rights awarded; joint researcher/industry publications; spin-out and start-up companies established; jobs created; options and assignments on IP taken up; and movements of personnel between universities and businesses. *Please also note if these achievements involved international collaboration and the countries which were involved.*

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7.3 Please outline any significant commercialisation obstacles or challenges experienced.

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7.4 Number of research students that contributed, including those not directly funded from the AEA Ignite grant.

Please provide details for each student category (full-time equivalent) that was filled as a result of this project, e.g., Honours: 1, Masters: 0, or PhD: 2. Answers can be provided down to one decimal place.

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7.5 Lessons learned in undertaking the project.

Project Expenditure

8. Was the project expended AEA Ignite grant funding in line with the activity budget stated in Schedule 3 of the Conditions of Grant and the eligible expenditure parameters per the program guidelines?

Yes

No

Provide details below of the how expenditure tracked against the activity budget (*max 300 words*)

9. Please confirm that support received from your collaborating partner(s) remained aligned with the activity budget stated in Schedule 3 of the Conditions of Grant?

Yes

No

Please provide details below (max 300 words)

10. As per Schedule 4, clause 15.7 and 15.8 of the CoG below, please attach a **financial acquittal report** for the project period of income and expenditure for the grant funding:

15.7 The Recipient must provide the Financial Acquittal Report to the Program Delegate as part of the Final Report and it must contain, at a minimum:

- a) a certificate signed by the Recipient's chief executive officer (or equivalent) or any other senior officer of the Recipient's organisation acceptable to the Program Delegate, that all Grant Funding received was expended for the Project and in accordance with these Conditions of Grant;*
- b) an audited detailed statement of income and expenditure in respect of the Grant Funding, which must include a definitive statement as to whether the financial accounts are true and fair;*
- c) an audited statement that the Grant Amount was expended for the Project and in accordance with these Conditions of Grant; and*
- d) any other requirements set out in these Conditions of Grant or any other information required by the Program Delegate and advised by the Program Delegate to the Recipient.*

15.8 Unless otherwise approved by the Program Delegate in writing, the audits referred to above must:

- a) comply with the Australian Auditing Standards; and*
- b) be carried out by a person who is:*

- i. *registered as a company auditor under the Corporations Act 2001, or a member of the Chartered Accountants Australia and New Zealand in Australia (who is entitled to use the letters CA or FCA), or of CPA Australia (who is entitled to use the letters CPA or FCPA) or the Institute of Public Accountants (formerly the National Institute of Accountants) (who is entitled to use the letters MNIA, FNIA, PNA or FPNA).*

- Attached**
- Not attached**

11. Was interest earned on the grant funds received?

- Yes
- No

OPTIONAL

12. The department would like to publish any positive outcomes of AEA funded projects on the AEA website or share achievements via social media. If you are happy to provide content to support this the department would welcome a project summary in plain English which highlights the projects objectives and success to date.

Please attach any supporting documentation in PDF format. (max 300 words)

Note: your response may also be used in further public communications about the AEA Program i.e., annual reporting so we ask that you are mindful of any information which may be sensitive or commercial-in-confidence in nature. If you provide this information a member of the AEA may contact, you for further information. Nothing you provide here will be published without further communication and confirmation from the AEA.

LIST OF ATTACHMENTS

For all attachments to this report please fill in the table:

Attachment reference	Name of attachment
Attachment A	
Attachment B	
Attachment C	
Attachment D	

Certification

By submitting this progress report, you are certifying that:

- an authorised person has completed the report.
- the information in this report is accurate, complete and not misleading and that you understand the giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).
- you have complied with the relevant grant opportunity guidelines, as well as all funding conditions and relevant legislation applicable to the delivery of the Research Activity, as described in the Conditions of Grant.
- you are aware that if you breach a condition imposed on the grant, the Minister may reduce the grant amount, or require repayment of grant funds already paid, in accordance with Part 2-5 of *Higher Education Support Act 2003*.

Name:

Position:

Signature:

Date: