



Australian Government



AUSTRALIA'S  
ECONOMIC  
ACCELERATOR

# Australia's Economic Accelerator

Innovate Project Progress Report

Version 1.0 November 2025

## Project Progress Report – AEA Innovate

Consistent with clause 18 (Reporting) in the *Conditions of Grant* (CoG) imposed upon **AEA Innovate** grants, the Lead Organisation is required to provide a Progress Report. Per the CoG, the Department of Education (the department) reserves the right to amend this, and other requirements as needed.

Please note:

- Any delays in submitting this progress report within the timeframe stipulated in your CoG may result in a delayed payment of funding milestones.
- Variations cannot be requested through this Progress Report. Please contact the department at [accelerator@education.gov.au](mailto:accelerator@education.gov.au) if you require a variation to your CoG.
- Report submission will be via the mailbox: [accelerator@education.gov.au](mailto:accelerator@education.gov.au).

## Project Information

<b>Application number</b>	
<b>Lead Organisation</b>	
<b>Australian Government identified priority area</b>	
<b>Project Title</b>	
<b>Lead Entrepreneur</b>	
<b>Priority Manager</b>	
<b>Grant Period (Research Activity Start and End Dates)</b>	

## Project Progress

1. Complete the following table for each milestone outlined in the Conditions of Grant Schedule 2.

The comments should clearly summarise project progress against agreed milestones per the CoG. Where necessary, comments should include explanations and mitigation strategies for any delays to achieving the agreed milestones. Supporting evidence of progress can be provided as an attachment to this report.

When providing a progress comment against milestones please include one or more of the following considerations in your comments:

- Noticeable increase to university/project research commercialisation capability
- Joint presentations or joint attendance at industry events
- End-user engagement and increased understanding of sustainable competitive advantage
- Co-location or exchange of personnel leading to improved understanding of respective cultures
- Realised improved impact of project outcomes on end-users
- Increased attraction and interest in developed product including potential new sources of funding

Milestone number	On track? Y/N (provide comments as to progress)	If not on track, provide mitigation strategy to get on track including anticipated date of milestone completion.	Milestone completed Y/N, if Y please provide evidence of completion (describe and/or add to list of attachments)

2. Has the TRL level for your project changed since commencement? If yes, please provide a description of the change: (max 500 words)

3. Describe your engagement with your project **Collaborating and Partner Organisations**.

You must include information on:

- Any changes to relationships with Collaborating or Partner Organisations named on your application.
- New networks, industry partners or market research that have been created or identified through the course of the project.

Note: Substantive changes to industry, partner and collaborating partners will require a variation to your CoG

Action	Y/N	Comments
Regular progress meetings (in person or video conferencing)		
Regular informal communications with collaborators (e.g., weekly emails)		
Joint workshops or presentations		
Exchange of personnel		
Shared access to research infrastructure		
New collaborators have joined the project		
New networks have been built or joined		
Students attached to the project are working with partners		
Other		

4. Provide details of how you are managing risks that have materialised since the execution of the Conditions of Grant. Include identification of current impact on the project, planned mitigation strategies and anticipated timeframes for these.

Risks may include **business**, **personnel** and **technical** risks.

Type of risk	Identified risks	Mitigation

*Attach any evidence to support the above risk management.*

5. Please confirm your Intellectual Property (IP) and/or relevant commercial arrangements are in place.

Yes

No

If no, please contact the department at [accelerator@education.gov.au](mailto:accelerator@education.gov.au) for a variation to the CoG.

6. Provide a short statement of the IP frameworks and practices being utilised to support the Project. *(max 300 words)*

7. Provide any changes to the IP frameworks and practices being utilised to support the project and any solutions regarding accessing IP to support industry participation in the project. *(max 500 words)*

## Project Expenditure

8. To date, has the project expended AEA Innovate grant funding in line with the activity budget stated in Schedule 3 of the Conditions of Grant and the eligible expenditure parameters per the program guidelines?

- Yes  
 No

Provide details below of the how expenditure is tracking against the activity budget *(max 300 words)*

9. Please confirm that support received from your collaborating partner(s) remains aligned with the activity budget stated in Schedule 3 of the Conditions of Grant?

- Yes  
 No

*Please provide details below (max 300 words)*

10. Please attach a current financial statement of actual versus budgeted income and expenditure for the grant funding from project commencement to-date, including expenditure on a Partner or Collaborating Organisation's cash contribution.

- Attached  
 Not attached

11. Was interest earned on the grant funds received?

- Yes  
 No

## OPTIONAL

12. The department would like to publish any positive progress and/or outcomes of AEA funded projects on the AEA website. If you are happy to provide content to support this the department would welcome a project summary in plain English which highlights the projects objectives and success to date.

*Please attach any supporting documentation in PDF format. (max 300 words)*

**Note:** your response may also be used in further public communications about the AEA Program i.e., annual reporting so we ask that you are mindful of any information which may be sensitive or commercial-in-confidence in nature. If you provide this information a member of the AEA may contact, you for further information. Nothing you provide here will be published without further communication and confirmation from the AEA.

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## LIST OF ATTACHMENTS

For all attachments to this report please fill in the table:

Attachment reference	Name of attachment
Attachment A	
Attachment B	
Attachment C	
Attachment D	

## Certification

By submitting this progress report, you are certifying that:

- an authorised person has completed the report.
- the information in this report is accurate, complete and not misleading and that you understand the giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).
- you have complied with the relevant grant opportunity guidelines, as well as all funding conditions and relevant legislation applicable to the delivery of the Research Activity, as described in the Conditions of Grant.
- you are aware that if you breach a condition imposed on the grant, the Minister may reduce the grant amount, or require repayment of grant funds already paid, in accordance with Part 2-5 of *Higher Education Support Act 2003*.

Name:

Position:

Signature:

Date: